ANDHRA PRADESH

Administration:- Sri S.Venkatramaiah, I.A.S., continued as the Director, State Archives, Andhra Pradesh Hyderabad. He was assisted by four Assistant Directors.

A proposal was submitted to the Government for the sanction of a separate post of Departmental Record officer, the status of which may be that of a Deputy Director, to serve as a statewide touring officer for ensuring the proper management of records in Government Departments by regular inspection and advice. The said proposal is under consideration of the Government.

Sanction for the establishment of another regional branch office at Visakhapathan was accorded by the Government, and accordingly it was established in the Andhra University campus, Waltair.

Budget:- During the period under report provision was made for a sum of Rs.12,03,300 on the non plan side. In the plan budget a sum of Rs.1,81,600 was spent out of a budget provision of Rs.2,00,000. For 1977-78 a budget provision of Rs.14,43,600 was made on the non-plan side and a sum of Rs.2,00,000 on the plan side.

Building:- The Andhra Pradesh State Archives has a building of its own. During the period under report a new Regional branch office of State Archives was established in the Andhra University Campus, Waltair.

Record Management:- Nearly 48,498 files of Health, Housing and Municipal Administration Departments were examined and out of these 54 percent files were marked for retention. No retention schedule was followed, the same is however under prepation.

Research and Reference:- 70 scholars availed themselves of the research facilities in the State Archives, while 184 queries from private agencies/ individuals were attended to. 4561 records by Government agencies and 4204 records by research scholars were requisitioned.

Reference Media:- The frist volume of the 'Mughal Archives' a descriptive catalogue of documents pertaining to the reign of Shah Jahan (1628-1658 A.D.) having a foreword by Dr. Syed Nurul Hasan has been printed and is being released shortly. Work on the listing of Salarjung collection and Guide to the Visakhapatnam District made good progress. During the period under review Cataloguing of Aurangzeb's documents was taken up.

Publication Programme:- For promoting scientific and original research in History the Andhra Pradesh State Archives has been publishing a bi-annual journal 'Itihas'. The following issues of the same have been brought out during the period under report.

(a) Itihas volume 4 No. 1 (Jan-June 1976)

(b) Itihas volume 4 No. 2 (July-December 1976)

A brochure entitled 'State Archives, Andhra Pradesh. Two decades of Development 1956-76' has been recently published giving information about the origin and functions of State Archives.

The Department has also undertaken the programme of publishing the Mackenzie Kaifiyats and Inscriptions of Guntur and Kurnool Districts. The Cataloguing of Microfilm Rolls in possession of the State Archives dealing with the medieval history of Andhra Pradesh made steady progress.

Preservation of Records: 643 sheets were flattened, 35,035 sheets repaired, 35,605 sheets guarded and 430 books were bound.

Photo-Duplication: The State Archives has its own Microfilming Unit. During the period under review 930 microfilm negatives, 3057 microfilm positives, 14 enlargements, 47 photocopies and 1501 Xerox copies were made.

Library: About 80 books were acquired during the period under review.

Training: Two Archivists of this office were deputed for training in Archives Keeping at the National Archives of India, New Delhi.